

# NOTICE

**B/31/2025**

## **Submission of Participant's Details for the Site Visit**

All the prospective participants of the scheduled site visit on 27th August 2025 are requested to submit the details of their nominated representatives in order to facilitate the arrangement of Colombo Port entry permits.

- Each company may nominate **a maximum of three (03) persons.**
- The bidder shall submit a covering letter expressing their interest to participate in the site visit and requesting the entry permits along with a copy of National Identity Card/Passport.
- The following details of each participant shall be included in the letter:
  1. Full Name
  2. National Identity Card / Passport Number
  3. Contact Number

The above details shall be submitted **on or before 11:59 a.m. on 25th August 2025 in person or by email to [supplies@ceypetco.gov.lk](mailto:supplies@ceypetco.gov.lk) with the subject "Details for Site Visit - B/31/2025"** to the office of Manager (Procurement & Stores), Ceylon Petroleum Corporation, 01st Floor, No.609, Dr. Danister De Silva Mawatha, Colombo 09. Submissions received after the deadline will not be accommodated for entry permit processing. **(Ensuring receipt of the details to CPC is the sole responsibility of the Prospective Bidder)**